



NAVCALC.COM

**NAVCalc**  
Smart Tools for Fund Operations



## NAVCalc Client Onboarding

*Structured Digital Onboarding with Audit-Ready Workflows.*

*From First Contact to Signed Documents: Clearly and Securely.*

Client onboarding does not need to involve paperwork, email chains, and fragmented checks. The NAVCalc simplifies the entire onboarding process and turns it into a single, structured digital workflow.

From client identification and completion of the investment questionnaire to contract signing and bank integration — everything is organised in one place, reducing manual effort and improving operational clarity.

### How Client Onboarding Creates Value

- ✔ **Structured onboarding workflow:** A clearly defined digital process guides each onboarding step, ensuring consistency and transparency across clients and teams.
- ✔ **Automated investment questionnaire:** Online questionnaires capture the client's investment experience, objectives, and risk-related information in a structured and well-documented form.
- ✔ **Intuitive document collection:** Clients securely upload identification documents and onboarding materials through a simple, user-friendly interface.
- ✔ **AML & KYC workflow support:** Structured capture and documentation of client identification, PEP status declarations, purpose of the business relationship, and source-of-funds information — all within an audit-ready onboarding workflow.
- ✔ **Electronic signatures and GDPR consents:** Documents are signed digitally, including consents related to personal data processing in line with European regulations.
- ✔ **Complete audit trail and archiving:** All actions, submissions, and signed documents are logged, traceable, and securely archived to support internal controls, audits, and regulatory reviews.

### Want to see how Client Onboarding could work for your fund?

All it takes is a short meeting. We'll walk you through a real-life onboarding example and show how NAVCalc supports the process step by step.



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